

STATE OF WISCONSIN
Town of Clearfield
Juneau County
Resolution 21-2025

The clerk of the Town of Clearfield, Juneau County, Wisconsin, by this notice, states that the clerk of the Town of Clearfield has been designated under s. [19.33](#), Wis. stats., as the legal custodian of records for the Town of Clearfield, except that elected officials are the custodians of their own records of office.

The public may obtain information and access to records in the custody of the clerk or other appropriate legal custodian, make requests for records, or obtain copies of records, and learn the costs of obtaining copies of records from the town clerk or other appropriate legal custodian as follows:


The town clerk does not maintain regular office hours at the location where records in the custody of the town clerk are kept. The Town has established by appointment only, during which access to the records of the Town in the custody of the clerk is permitted, except a legal holiday/weekend when access shall be permitted on the following day or earliest day determined by the clerk and by appointment only. The location of the records is the clerk's office. The Town requires 48 hours' advance written or oral notice of intent to inspect or copy a record that the town clerk has on file.


As required under s. [19.34 \(1\)](#), Wis. stats., each Local Public Office is listed below. The public may obtain information and access to records in the custody of elected officials, elected officials as the custodians of their own records of office, make requests for records, or obtain copies of records, and learn the costs of obtaining copies of records from the elected official in accordance with the information designated as follows:

The Resolution Fee Schedule for the Town of Clearfield lists the fees for satisfying record requests under s. [19.35](#), Wis. stats.:

Dated this 11th, day of March 2025.


Jim Suzda, Town Chairperson


David Anderson, Supervisor


Attested by: Cindy Suzda, Clerk


Art LaBerge, Supervisor